



Permission to Contact

For each class at Northlea, Class Parents traditionally maintain a class directory. This list is often used regularly for class-specific purposes.

In addition, class distribution lists are used by Home & School/Council to communicate information to the Northlea school community, including school newsletters and information from the Toronto District School Board.

Privacy legislation prohibits **Northlea Elementary and Middle School** from releasing your family information to the **Northlea Home & School/Council**. Therefore you receive this separate form.

- With your consent, your child's name, address, and/or phone number - along with their parent/caregiver's name(s) and e-mail address(es) - will appear on the **Class directories** compiled by the Class Parents.
- If you would like to be included on the **Class & school e-mail lists**, please provide an e-mail address (or more!) that you check regularly so we can be sure that messages reach you.

NOTE: Even if you do not wish to be contacted, we need you to fill out your children's names, their teachers' names and room numbers, and return ONE form for EACH child at Northlea so that we can be sure we are taking your wishes into account.

If you have any questions about this form or how the information will be used, please contact the Class Parent Coordinators Kim Smith kim@terryfoxrun.org or Sue Gray susan.gray@rogers.com

Please complete **ONE** form for **EACH** child registered at Northlea.

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Permission to Contact Child #1

Return by WEDNESDAY, SEPTEMBER 14, 2011,

A. Class Directories:

- Yes**, I give permission for my child's name, address and phone number to appear on the **class directory** along with parent/caregiver's name(s) and e-mail address(es) I have filled out below.
- No**, I do not wish information about my child to appear on the **class directory**. I have provided their name, teacher's name and room number for **Northlea Home & School Council** records only.

B. Method of Delivery for the School information (What's Happening/Principal's Newsletters, and other):

- Please send school information via email at address indicated below; OR
- I require school information in Hard Copy;

Child's Name (Please PRINT clearly)

Teacher and Room Number

Home Address: _____

Postal Code: _____ Home Telephone: () _____

Name(s) of Parent/caregiver(s): _____

E-mail I for Parent/caregiver: _____

E-mail II for Parent/caregiver: _____

Please **print clearly**, and provide e-mail addresses that are checked regularly!

Parent Signature: _____

Date: _____

Permission to Contact Child #2

Return by **WEDNESDAY, SEPTEMBER 14, 2011,**

A. Class Directories:

- Yes**, I give permission for my child's name, address and phone number to appear on the **class directory** along with parent/caregiver's name(s) and e-mail address(es) I have filled out below.
- No**, I do not wish information about my child to appear on the **class directory**. I have provided their name, teacher's name and room number for **Northlea Home & School Council** records only.

B. Method of Delivery for the School information (What's Happening/Principal's Newsletters, and other):

- Please send school information via email at address indicated below;
- I require school information in Hard Copy;

Child's Name (Please **PRINT** clearly)

Teacher and Room Number

Home Address: _____

Postal Code: _____ Home Telephone: () _____

Name(s) of Parent/caregiver(s): _____

E-mail I for Parent/caregiver: _____

E-mail II for Parent/caregiver: _____

*Please **print clearly**, and provide e-mail addresses that are checked regularly!*

Parent Signature: _____ Date: _____

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Permission to Contact Child #3

Return by **WEDNESDAY, SEPTEMBER 14, 2011,**

A. Class Directories:

- Yes**, I give permission for my child's name, address and phone number to appear on the **class directory** along with parent/caregiver's name(s) and e-mail address(es) I have filled out below.
- No**, I do not wish information about my child to appear on the **class directory**. I have provided their name, teacher's name and room number for **Northlea Home & School Council** records only.

B. Method of Delivery for the School information (What's Happening/Principal's Newsletters, and other):

- Please send school information via email at address indicated below;
- I require school information in Hard Copy;

Child's Name (Please **PRINT** clearly)

Teacher and Room Number

Home Address: _____

Postal Code: _____ Home Telephone: () _____

Name(s) of Parent/caregiver(s): _____

E-mail I for Parent/caregiver: _____

E-mail II for Parent/caregiver: _____
Please **print clearly**, and provide e-mail addresses that are checked regularly!

Parent Signature: _____

Date: _____

SAMPLE