MINUTES NORTHLEA HOME & SCHOOL ASSOCIATION MEETING LIBRARY – NORTHLEA SCHOOL – 6:30 PM

Thursday, April 3, 2014

PRESENT: David Ehrlich (Principal), Sophia Danish (Vice-Principal), Jane Wadden (Vice-Principal), Sarah Dawson, M. Lariviere (Teacher Rep), Mlle. Laroque (Teacher Rep), Mr Harris (Teacher Rep), Shelly Lowe, Julie Zgjana, Divya Chandra, Melanie Harju, B Maheu, Lilian Gien, Karen Desouza, Ann Roussos, Sherri Stevenson, Janice Clugston, Melanie Dobrijevic, Jacqueline Frazer, Claudine Lukawesky, Tammy Hoffner, Susan Brookes, Wilmar Kortleever, Sylvia Morais-Jones, Janet Lo, Brenda Burton, Suzanne Baran, Reema Khawja, Nicole Cooper, Jennifer Drynan-Arsenault, Melissa Beresford, Sue Gray, Lynda Debono, Christy Lockington, Sandra Whittaker, Arlene Attwood, Michelle Chue, Diane Clute, Sharon Krieger, Marina Koulmetis, Gina Fortsas, Erica Robertson, Alexi DeCastro, Rachel Chernos Lin, Michelle Munro, Sue Thurow, Bernadette Vaneste, Amy Carter, Steven Peirce REGRETS: Julie Brown

The meeting was called to order at 6:36pm.

1. WELCOME/INTRODUCTION: SARAH DAWSON

Thank you for coming to our meeting this evening. We'll be talking about School Model which is very important, to both understand and to help communicate. Welcome to our Administration team, and thank you to our teacher reps for attending as well.

2. **MOTION** Diane Clute, Sylvia Morais

Approval of H&S Association Agenda

CARRIED

3. **MOTION** Diane Clute, Wilmar Kortleever

Approval of H&S Association Minutes, Feb. 4, 2014

CARRIED

4. CHAIR'S REPORT: SARAH DAWSON

- Family Fun Night was a huge success. We had many volunteers and showed great spirit as a school, including new events, like the pie-eating contest. Huge thanks for Rachel and Kara and their team of volunteers. We're still tallying the totals we believe it was every bit as successful as last year and we will be able to talk about the funding proposals at the May 15th meeting. The objective was to raise the school spirit and also help to fundraise for the school. Please show up to this meeting and help us make choices with our fundraising money.
- Susan, Paul, Diane, Kara and team thanks so much for the Social Series coordination.
 There are still tickets for a few events please check our website you can go online and book tickets and pay by credit card.
- Date Knight coming up on May 9 Castlefield Theater. Last call for event sponsors advertisting on tickets and posters. We still need silent auction items as well for this event. Tickets are also available on the website and in the office. Tickets are \$50
- We will have a staff appreciation lunch in May or June dates to be determined
- April 23 Heart & Stroke Track and Field Day it is a PD day for the teachers and we
 are looking for parent volunteers, to help with this event, which will be run by the

teachers. Morning will be all primary classes and afternoons will be the Junior classes. Please let us know if you would like to volunteer – to help run events, or move students between events. If it rains, we will do Primary event inside and the Junior event will have a rain date. We may have some awards organized as well.

- Will need many volunteers for next year:
- 2 coordinators for Welcome Back BBQ, 2 coordinators for Family Fun Night, someone for Communications, Extra-Curricular, as well as H&S Council President.
- Let us know what time you have and any way you may be able to contribute
- Safety we are working on the Eglinton Cross-Town LRT plan as it will impact our school. Our children's safety is the top priority and Claude, as our Chair, is making this a top priority.

5. ADMINISTRATOR'S UPDATE: DAVID EHRLICH

- Sping is here! We're seeing a lot of activity on the field, which is great. Our caretaker continues to clean up the field
- Musical coming up on April 29, 30 and May 1
- Kids participated in the swim meet last week, and many participated. Thanks for Claude, Lynda, Mr, Ellis and Mr. Harris for their leadership.
- Math Olympics took place last week.
- Me to We continues.
- FDK plans will be communicated shortly regarding timelines for construction. A few classes will be affected more, so communication will be coordinated. Will have to start construction shortly.
- Daycare there will be before and after-care providers for FDK
- This is a particularly busy time, with staff and potential movement of staff.

6. PORTFOLIO UPDATES

Family Fun Night – Rachel Chernos Lin

- It was a great success. We don't have our final numbers yet, but seems to be in line with last year.
- We are looking for 2 new Coordinators for next year. Please let us know if you are
 interested. We need dedicated people to run this event and we certainly can't run it
 without the many parent volunteers who get coordinated. These events are well
 organized and documented, so it is easy to take on. You will be well supported in your
 efforts. It's also very fun to work with so many talented people. If you have questions,
 please reach out to Rachel or Kara.

FINANCIAL UPDATE: SHARON KRIEGER

- Net revenue is \$32K, which will be reduced by a few expenses. We're still getting Social Series revenue in. Our net revenue is typically approx 50% on these events. Date Knight will be the next big fundraiser of the year.
- Process for proposal submissions everyone received an email, outlining the process. Information is also on the website, and the deadline is April 30th for submissions.
- Question was asked regarding a Technology Committee. They are in place.
- Last year, we set aside approx \$20K for the playground and we are planning to set aside some money this year, to finish this project.

MOTION Jacqueline Fraser, Lynda Debono

To accept the latest statements of revenue and expenses CARRIED

MOTION Sue Brookes, Jacqueline Fraser TO ADJOURN THE MEETING

TO ADJOURN THE MEETING CARRIED

The meeting was adjourned at 7:00pm.

MINUTES NORTHLEA HOME & SCHOOL COUNCIL MEETING

The meeting was called to order at 7pm.

1. **MOTION** Wilmar Kortleever, Diane Clute
Approval of the Council Agenda CARRIED

2. **MOTION** Stephen Pierce, Sylvia Morais

Approval of H&S Council Minutes, Feb. 4, 2014 CARRIED

3. SCHOOL AND CLASS MODEL FOR 2014/2015: ADMINISTRATION

- Received our allotment after March break and the team has met frequently to come up with requirements for the staffing model.
- We looked at the supervision schedule don't need to change it based on number of people that are outside supervising before school and after lunch.
- We also looked at time of the day schedules—will be exact same schedule as this year.
 Only adjustment will be for Kindergarten, dismissing them at 3:20pm.
- Daily Schedule is as follows: 8:50am entry, 11:20am to 12:35 lunch, 3:20pm dismiss.
- We then created the school model in front of you. Teachers shared feedback on changes they would like to see, both individually and as a group.
- Feedback/goals included:
 - ➤ Home base for the children balance between home room teacher and specialty teachers
 - Value of extra-curricular
 - > Opportunities for collaborative planning for teachers
 - > Being able to move forward with technology in the school
- Proposed Period breakdown was reviewed. These times are not set in stone they are flexible and are a guide. Teachers can tweak the timing based on activities they are running in the classroom.
- It will still be a 5 day cycle, with 6 periods a day.
- Many opportunities for team-teaching
- As they move up to Junior, they are involved in getting more English or French based on their core focus.
- As immersion kids move through the system, they will do more English.
- As you get to Intermediate, there is more rotary. Language decreases and it gets more complicated because of balance between home room teacher and rotary. Timetable still matches our goal of big blocks of time, but is not as clean as the primary/junior period breakdown.
- Health is connected with the home room teacher. In primary and junior, they will teach to overall expectations and integrate with what is going on.
 - Drama we are trying to provide your children with more opportunities that will enhance their skills and confidence. It will be run by a teacher who is committed to this program.
- Technology mandate to slowly bring everyone up to where we are going. There is not
 enough baseline opportunities for teachers to do this. We also don't have enough
 equipment to do this. This will sit with the home room teacher.

- Every teacher teaches 25 hours out of 30
 - School Model we were allocated 43.5 teachers for the school 15 English and 16
 French Immersion teachers
 - We have been given 6 additional allocations which we can not switch around ie) DD/Library/ESL
 - The recommended model is the one we will submit it has been vetted by staff.
 - Projected and Actuals in the school model are very manageable
 - Have been given 5 funded supervisors for Kindergarten lunch time we are looking for 5 people, in a paid role please let us know if you know of someone
 - In our split classes, trying to keep 8 children per class to benefit social interactions
 - We will not be taking teacher requests for next year. We will match children the best
 we can, and with consultation with you. Children sometimes benefit from a change
 in environment, and are given different opportunities. There are many factors taken
 into consideration.
 - Students in French Immersion get a placement in the French program, not into the school. It is a central program placement and we do not control it. If these children leave the French program, they go back to their home school.
 - We will have large classes in Grades 7 and 8 French. We are discussing what supports we need to put in place in these classes. Based on the nature of the model and the caps, we believe we've picked the right model.
 - We have additional allocations that support other programs/prep time.
 - Our allocation for Vice Principals is 1.5, so we have 2 full-time Vice Principals with .5
 of teaching time
 - Our staffing committee spent much time, linking the model to our goals and our philosophy, and consulting with their colleagues.
 - If anyone has questions or thoughts, we are open to the discussion.
 - We have to submit our model by April 10-15th. Teachers will be presented with the model and can offer preferences. We typically share the model as soon as it is approved.
 - Model is as follows:
 - > English
 - JK/SK
 - JK/SK
 - JK/SK
 - Grade 1
 - Grade 1 / 2
 - Grade 2 / 3
 - Grade 2 / 3
 - Grade 2 / 3
 - Grade 4 / 5
 - Grade 4 / 5
 - Grade 1 / 6Grade 5 / 6
 - 0144007
 - Grade 6
 - Grade 7
 - Grade 7 / 8
 - Grade 8
 - > French
 - SK

- SK
- Grade 1
- Grade 1
- Grade 2
- Grade 2 / 3
- Grade 2 / 3
- Grade 2 / 3
- Grade 3
- Grade 4
- Grade 4 / 5
- Grade 5
- Grade 5 / 6
- Grade 6
- Grade 7
- Grade 8

QUESTIONS/COMMENTS:

- When will announcements take place? May change time of announcements so it doesn't affect timing of period one
- ➤ Will health be taught with genders together or apart? We are hoping that there are opportunities for both some time together and some time on their own. Will have to adjust timetables to accommodate. This year (Grade 7&8), health is taught by the homeroom teacher, and that will continue.
- ➤ PhysEd and Dance will they have the same amount as this year? Yes. We looked at increasing it, but were limited by gym time.
- How does this recommended school model compare to this year? Phys Ed and Music the same; Library the same, new .5 ESL (must have ESL qualifications)
- Within the 8 per class, do you also look at gender split? Yes, hopefully it will give us at least 4 boys and 4 girls in each class
- Was consideration given to 2 split classes for Grade 2/3 English versus 3 classes? We have designed it this way as we need room for potential additional students.
- Why can't we do more straight grades in Grades 4-6 (English)? We were concerned with the numbers and room for change.
- How would you decide which Grade 2 split you would place a child in? We will send a note to parents shortly, about this. It is based on teacher assessment, academic and social factors, and strengths and areas for growth. We want to match the children with the teacher style. A communication will come out shortly, regarding the process.
- In the past, parents have been willing to talk to parents about suitable teaching styles for your child. Can we consult with the teacher on this? Absolutely
- What are the implications on the larger FDK programs in French? There is ongoing dialogue within the French department on these numbers, as we may not be able to accommodate a larger number of students based on space. There is no specific cap on number of children in Kindergarten.
- We have half the number of kids in SK in English than in French. Assuming that will really change the school model going forward? Yes.

- As people are looking for fewer splits, there is a model that Wilmar highlighted that could provide fewer. The teachers will take a look at that.
- ➤ What kind of movement do we get between French and English? It is either early on, or in Grade 3 or 4 typically.
- ➤ How many people come into the catchment area, such that we need room for growth? We typically don't need it in the French side; moreso the English side. This year, in English primary, we had 20 kids over the model and had to bring a new teacher in. It also happened 2 years ago in French.
- When do you need an exemption? You can only have 20, and then they will give you 1-3 exemptions. This is up to Grade 3, and then the cap is gone. TDSB will only allow 10% of all classes to have an exemption.
- In the past, we've had split 3/4's....have we looked at 6/7's? We did look at it and chose not to go that route.
- ➤ Have we looked a three 5/6 splits? No, we didn't look at that. Comment was made that it might be nice to have some straight options.
- What is HSP? Home School Program. Children must have an IEP to be in this program.
- In your criteria of deciding which kids are placed where? Is there consideration for who has already been in a split class? Not really, we will ensure best placement of every child
- Where is guidance support? We will have .5 support at the school. It will be 3-4 half days/week.
- Thank you for supporting teacher placement of students. It is a bold move and really empowers the teachers and helps us improve academic standing of students.
- > Thank you to David and the team for typing it up for us, with this breakdown of information.
- Will students only find out about teachers the first day of school? It is likely the way we go, as it is a family of schools who operate this way. There are pros and cons, but we will take the direction of the family of schools.
- ➤ Is the model the same as last year? We are up one from last year (42.5 to 43.5)
- Approximately how long does it take to be approved? Within a couple of days.
- When do you do class placement? Starting in May. It is important that the form going to parents goes out soon, and gives them a few weeks to respond.
- Where in the school, will the Kindergarten rooms be? Rooms 221 and 224. There will be communication re construction timelines shortly. There will be a FDK parent meeting scheduled.
- ➤ Does the communication around the new rooms touch on additions/losses as a result? We will have to change some rooms for next year, and there will be a ripple affect regarding where some kids will have to be placed next year. We're not 100% sure yet, but there will be domino affects. If we need to use a portable, the one at the North end is a good one to use. Both portables will be here next year.
- ➤ With FDK, will we have some on the 2nd floor? Yes, we did it in the past and it worked absolutely fine. They will go through the front doors. There will be adjustments as we go. There will be a parent meeting in June and will monitor how it is going next year.

➤ Is it optional to be in FDK? By age 5, children must be in Full Day, so some parents could choose to keep their children in half day.

Safety Update:

- Please look at the website re the LRT construction. It will bring changes to the neighbourhood and the school. There is much construction planned around it ie) apartment buildings, etc. We are looking at affect on the school. There will be traffic issues with traffic coming into North Leaside. Another consideration is crossing Eglinton, which many kids do at lunchtime, etc. It is becoming more difficult to cross Eglinton. We have been discussing this for 2 years, that this will be a big issue. The Safety Committee has reached out to other school councils, and have asked for meetings with Mr Parker, Metrolinx and the City. We don't know exactly what will happen with the lane closures, but it will be enormously aggravating. We felt there should be contingency plans put in place, but there are not. They are taking a "wait and see" approach. We've been looking at getting more crossing guards, in this situation. Mr Ehrlich has followed up again this week and we've not heard any more on this. We are trying to get Metrolinx and Mr Parker on board to ask for assistance with more crossing guards and traffic enforcement.
- Trustee Gershon would like to be involved with this. We have also met with the Leaside Property Association and would like to partner with them as well.
- We have made it clear, that this is about student safety. Mr Parker said he would provide his support to us, to get more crossing guards. Next step is to meet with Metrolinx. We need to show examples and lead by example, getting our children safely to school.
- We are going to partner with Parachute Canada, to come in and talk to our kids about safety when walking to school.
- Please keep dogs off of school property.
- There will be changes regarding policy of bringing birthday treats in next year. We will communicate shortly.
- Metrolinx will be opening a location in Sunnybrook Plaza. We will have the opportunity to walk in and share our concerns. They have money to hire extra crossing guards and can lobby the City the change traffic rules. They have worked well with residents in the West end, so we have a lot to gain by working with them.
- The City will also be looking at the white lines, and aligning them with the stop signs.
- Maybe next year, we could communicate which Grade 8's may be interested in walking younger children to school. Perhaps we could communicate and encourage this through the school.
- What is the first priority intersection for crossing guards? Broadway and Sutherland. There is perhaps another for Donlea and Sutherland. There are 6 locations we identified, and we also received feedback from police based on the volume of kids. We have proactively been searching to get something done.
- Have we contacted the schools in the West end to see what was done? None of the schools had this proximity to the dig.
- There will be road closures starting between Laird and Brentcliffe. Could we expand safe arrival to affect the intersections? We struggle to get volunteers and there are liability issues as well.
- If you do not have a volunteer police check done, please do it now. If you wait until September, you will have a long wait. There is a new policy on the way, which may be very strict, so please get it done now, for next year. You have to get it done once, and then sign a declaration every year.

- Gerry Gershon – our school trustee meets with parents on a regular basis, in the evenings. Parents from other schools come, along with administration, and our Superintendent. This month there is an exciting speaker – it is April 29th at Davisville School – the speaker is going to speak on math. We are all concerned with how kids are doing. Professor Trevor Brown will be very interesting to come and listen to. Feel free to bring students in Grades 6+. We also meet during the day – less formal meetings near the kitchen at Longos. We don't have an agenda so we share ideas and concerns. The dates are on our website.

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The next H&S meeting will be May 15, 2014.

4. **MOTION** Stephen Pierce, Diane Clute TO ADJOURN THE MEETING

CARRIED

The meeting was adjourned at 8:49pm.